

## RECREATION ADVISORY COMMITTEE DRAFT MEETING MINUTES – July 13, 2016

**ATTENDING:** Sheldon Dyer, Don field, Michael Gerald, Anne Rash, James Raynor  
**STAFF:** Jay O'Keefe, Curt Vincente, Amanda Wilde  
**GUESTS:** Joe Bernatowicz and Mary Enzly of EMG Facility Study Consultants

- A. Call to Order –The meeting was called to order at 7:05pm.
- B. Facility Study Presentation – J. Bernatowicz and M. Enzly of EMG Facility Study Consultants were present to discuss the project that the Town has undertaken to study all Town facilities. The EMG Consultants were specifically asking RAC members about their experience, evaluation and knowledge of the Community Center's operation, functions and usage.
- C. Approval of Minutes –M. Gerald moved and A. Rash seconded that the minutes from the April 27, 2016 meeting be approved and the motion passed unanimously.
- D. Opportunity for the Public to Address the Committee - none
- E. Co-Sponsorship Update – J. O'Keefe updated the committee on the status of the WAM application for Co-sponsorship renewal, noting that they have submitted their budget which was the last piece missing from their original application. The application had already been approved, pending receipt of this item.
- F. Old Business – A. Wilde gave a brief update on membership, facility usage and discussed current marketing campaigns, noting the increasing number of Silver Sneakers memberships. C. Vincente noted the upcoming annual shut-down for facility maintenance and highlighted some of the major work that will be done. J. O'Keefe provided a brief update on improvement projects going on at Bicentennial Pond. C. Vincente discussed the preliminary projections on the fiscal year ending budget, noting that the fee waiver changes from the previous year again had an impact on revenues. C. Vincente discussed the CSA program noting the end of the partnership with UConn. MPRD will now be migrating successful CSA programs to the regular programming of the department.
- G. Correspondence – Letter from the Town Clerk regarding the appointment of Jim Raynor to RAC was acknowledged.
- H. New Business – J. O'Keefe provided a brief report on spring programs and an overview of summer programs. C. Vincente provided a brief update on the budget, noting that final closure of the fiscal year is still in process by the Finance Department. A. Rash discussed the story walk project that her Altrusa International organization coordinated at the new playground, noting a grant from the Ossen Foundation which provided the funding.

Having no other business, the meeting was adjourned at 8:42pm.